

ADMINISTRATIVE GUIDE

Extraordinary General Meeting ("EGM") of PBA Holdings Bhd. ("PBAHB" or the "Company")

Day and Date : Thursday, 12 November 2026
Time : 2:30 p.m.
Venue : St. Giles Wembley Penang Hotel, 183, Magazine Road,
10300 George Town, Pulau Pinang, Malaysia

REGISTRATION

1. Registration will commence at **1:00 p.m.** at the designated ballroom and will remain open until the conclusion or adjournment of the EGM of the Company or such time as may be determined by the Chairman of the Meeting. We strongly encourage you to come early to facilitate the registration process.
2. Shareholders, proxies and corporate representatives are required to present their **original National Registration Identity Card ("NRIC") or passport (for non-Malaysians)** to the Share Registrar's personnel for identity verification. Registration on behalf of another person will not be permitted, even upon presentation of that person's original NRIC or passport. Please ensure that you collect your NRIC or passport upon completion of registration.
3. Upon verification, you are required to write your name and sign the attendance list. Thereafter, you will be given a barcoded wristband ("**Wristband**").
4. Only attendees wearing a Wristband and in possession of a keypad voting device issued upon entry to the meeting hall will be permitted to enter the meeting hall. If you are attending the EGM in more than one capacity, such as both a shareholder and a proxy or corporate representative, only one identification Wristband and one keypad voting device will be issued to you.
5. The registration counter is strictly for identity verification and registration purposes. For any enquiries or clarification, please proceed to the **Helpdesk Enquiry Counter** located within the same ballroom.
6. Please be informed that **NO DOOR GIFTS WILL BE PROVIDED** to attendees of the EGM.

ENTITLEMENTS TO ATTEND, SPEAK, AND VOTE

Only depositors whose names appear on the General Meeting Record of Depositors as at **3 November 2026** and duly verified appointed proxies or corporate representatives shall be entitled to attend, speak, and vote at the EGM.

PROXY/CORPORATE MEMBER

1. A member entitled to attend, speak and vote at the EGM is entitled to appoint his/her/their proxy to attend and vote in his/her/their stead.
2. A proxy may but need not be a member of the Company, and a member may appoint up to two (2) proxies. There shall be no restriction as to the qualification of the proxy. Any proxy or duly authorised representative appointed to vote and attend in place of a member shall have the same rights as the member to speak at the Meeting.

3. If you wish to attend the Meeting yourself, please **do not submit** any Form of Proxy. You are **not permitted** to attend the Meeting together with a proxy or proxies appointed by you.
4. If you have submitted your instrument appointing a proxy prior to the EGM and subsequently wish to revoke your proxy appointment(s), you may deposit a written notice of termination of proxy authority in the following manners not less than forty-eight (48) hours before the time set for holding the EGM or any adjournments thereof:
 - (a) In hardcopy form
The written notice shall be deposited at the Registered Office of the Company at Level 32, KOMTAR, Penang Road, 10000 George Town, Pulau Pinang, Malaysia.
 - (b) By electronic means
The written notice may also be lodged electronically via email at infopbahb@pba.com.my.

Alternately, you may proceed to the **Helpdesk Enquiry Counter** to revoke the appointment of your proxy on the day of the EGM.

5. In the case of a corporate member, the instrument appointing a proxy must be either under its common seal or under the hand of its officer or attorney duly authorised.
6. All instrument appointing a proxy or representative and the duly registered power of attorney or other authority (if any), must be deposited with the Company in the following manners not less than forty-eight (48) hours before the time set for holding the EGM or any adjournments thereof otherwise the Form of Proxy shall not be treated as valid: -
 - (a) In hardcopy form
The duly signed instruments shall be deposited at the Registered Office of the Company at Level 32, KOMTAR, Penang Road, 10000 George Town, Pulau Pinang, Malaysia.
 - (b) By electronic means
The duly signed instruments may also be lodged electronically via email at infopbahb@pba.com.my.

HELPSDESK

1. Please proceed to the Helpdesk Enquiry Counter located in the same ballroom as the registration counters for any clarification or queries.

VOTING PROCEDURE

1. The voting at the EGM of the Company for resolutions set out in the Notice of the EGM will be conducted by a poll in accordance with Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad.
2. The Company has appointed Securities Services (Holdings) Sdn. Bhd., the Share Registrar, as the Poll Administrator, to conduct the poll by way of electronic voting ("**e-voting**") and Commercial Quest Sdn. Bhd., as the Independent Scrutineer, to verify the results of the poll.
3. The presentation slides to guide shareholders, proxies, and corporate representatives in casting their votes electronically will be available prior to the commencement of the poll. Shareholders, proxies, and corporate representatives will be guided throughout the e-voting process.
4. Upon entering the meeting hall, a keypad voting device will be provided to each shareholder, proxy, or corporate representative based on their Wristbands for e-voting purposes.
5. Each shareholder, proxy, or corporate representative is invited to cast his/her vote for the motion of the EGM of the Company, and the Chairman of the Meeting will declare the results of the motion after the voting process.

6. The keypad voting device **MUST NOT** be removed from the meeting hall and **MUST** be returned to the Company at the conclusion of the EGM of the Company. Shareholders, proxies, or corporate representatives who wish to leave the meeting hall during the EGM are required to return the said device to the Company at the exit door of the meeting hall.

PARKING

1. You may park your vehicle at your convenience within St. Giles Wembley Penang Hotel. The Company will **NOT** reimburse the parking fee incurred by shareholders, proxies, or corporate representatives, and the parking fee is charged at a flat rate.

CIRCULAR TO SHAREHOLDERS IN RELATION TO PROPOSED PURCHASE OF TREATED WATER BY PERBADANAN BEKALAN AIR PULAU PINANG SDN BHD ("PBAPP"), A WHOLLY-OWNED SUBSIDIARY OF PBAHB, UNDER THE NORTHERN PERAK WATER SUPPLY SCHEME, FOR ONWARD SUPPLY TO THE STATE OF PENANG ("PROPOSED BULK WATER PURCHASE") (HEREINAFTER REFERRED TO AS, THE "CIRCULAR TO SHAREHOLDERS")

1. The Circular to Shareholders is available on Bursa Malaysia Securities Berhad ("**Bursa Securities**")'s website at <https://www.bursamalaysia.com> under Company Announcements, and on the Company's website at <https://pbahb.com.my/>.
2. If you wish to request a printed copy of the Circular to Shareholders, please complete the Request Form, which is available on the Company's website at <https://pbahb.com.my/>. We will send it to you by ordinary post as soon as reasonably practicable after receiving your request. You may also collect the same from the registration counters on the day of the EGM of the Company.

COMMUNICATION GUIDANCE

Shareholders are advised to check the announcements on the Bursa Securities and Company's website from time to time for any changes to the administration of the EGM of the Company that may be necessitated by changes to the directives, safety and precautionary requirements and guidelines prescribed by the Government of Malaysia, the Ministry of Health, the Malaysian National Security Council, Securities Commission Malaysia and/or other relevant authorities.

ENQUIRY

If you have any enquiries on the above, please contact the following persons during office hours on Mondays to Fridays from 8:00 a.m. to 5:00 p.m. (except on public holidays):

PBA Holdings Bhd.

Level 32, KOMTAR,
Penang Road,
10000 George Town,
Pulau Pinang, Malaysia

Telephone Number : 604-200 6700
Email : infopbahb@pba.com.my
Contact person : Dr. Mary Ann Harris, Chief Financial Officer